

Workshop Meeting June 9, 2026

Attending this meeting were Supervisors, Harlan Shober, Bronwyn Kolovich and Frank Wise. Jodi L. Noble-Township Manager; Also, present were James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Joseph Sites, Township Engineer; Jamie Rozzo, Recording Secretary; Building Code Official, Scott Heckman Absent: Parks and Recreation Director, Angela O'Conner

I. The meeting was called to order at 5:00 PM

II. Pledge of Allegiance

III. Executive Session Announcement

Please be advised that the Chartiers Township Board of Supervisors met in executive session from 4:30 pm to 7:00 pm on June 2, 2026, to discuss personnel matters and receive information and immediately prior to this meeting from 4:25 pm to 5:00 pm to discuss personnel, litigation and real property matters.

IV. Staff Reports-No Reports

V. Development Items

1. Major Subdivisions and Land Developments

- a. Summerfield Woods Punchlist-Letters were sent with a response deadline of May 31, 2026. NVR was the only response received. The Board discussed and agreed to have The Township Solicitor proceed with legal action. Jim requested an updated copy of the Punchlist Items for his records.
- b. Piatt Estates Stormwater-The drain has been installed and seems to be working as anticipated. The Township has spoken with the homeowner who purchased the last lot on Piatt Estate Drive. A grading permit will be required, including stormwater management for this lot.

2. Minor Subdivision and Land Developments

- a. Checque Minor Subdivision Lot Consolidation-There is a minor item that Jen needs to discuss with the property owners and their plan. This is anticipated to be on the next meeting agenda.
- b. CCA Minor Subdivision Lot Consolidation-Discussion took place on CCA's lot consolidation plan. If CCA would like to consolidate per this plan, they would need to demolish 2 residential structures. Discussions will take place on how they would like to proceed with this lot consolidation. This will likely not be ready for the next Board Meeting.

3. Conditional Uses

- a. CCA Temporary Structure -The board approved a year extension previously for temporary trailers that are being used as classrooms. The board discussed another extension. CCA has currently purchased property and is working on their lot consolidation. Their plan is to start building once the lot consolidation is complete. The board is willing to consider an extension with the understanding the Township will be checking to make sure progress is being made towards the new building.

4. Zoning Hearings-There is no meeting this month.

5. Ordinances

- a. Septic Systems-No Update
- b. Data Centers-Currently Chartiers does not have a Data Center Ordinance. Chartiers Township and the Board of Supervisors are trying to come up with guidelines for an Ordinance. The Township is required by PA law to provide for all uses, including Data Centers. An ordinance is the only way to provide restrictions and mitigation measures to protect residents and property owners.

They discussed Power Supplies, Water Supplies, buffer zones, noise, setbacks, etc. Jen provided the board with a draft copy for review. Once an Ordinance is adopted it can be amended with any changes if needed, but it is important to get something in place

- c. Short Term Rentals-Washington County plans to tax short term rentals. Chartiers Township needs to work on an Ordinance for Short Term Rentals.

VI. Projects

- 1. 2025 Sewer Rehab
 - a. Change Order-There will be a change order for camera work.
 - b. Pay Application-The pay application will be on the next Board Meeting Agenda for approval.
- 2. 2026 Road Program-Paving Started this week. They are anticipating paving will be completed by Friday weather permitting. Allison Hollow Road will be addressed following Settlers Glen completion. The Board has asked for a Speed Limit Sign to be added to the entrance of Settlers Glen and a new Stop Sign to be installed. The Stop Sign that is currently there is old and faded.
- 3. Barnickel and Country Club -Gateway has reached out to West Penn Power and resubmitted the deeds as requested by PennDOT for the HOP. All utilities are coordinated. This is a top priority once we have approval.

4. WEWJA Items
 - a. Arden Pump Station-There are no updates.
 - b. Arden Mines Sewage Project-The Board has requested gravity flow and elevation information. Discussion took place on whether this project is cost effective. More discussion will follow prior to any decisions being made.
5. Western Avenue Sewer Project -The Township has a meeting with Mt. Pleasant on Thursday to discuss this project.
6. Parks and Recreation Opportunities
 - a. DCNR Grant-The Board discussed possibly relocating the walking trail due to the elevation. More discussion will take place on this item to see if its feasible.
 - b. Pickleball Shade Structure and Benches-Public Works are installing these items this week. After completion they will landscape the area.
7. 2024 Bond Issue
 - a. Police Department Renovations-The board will have more discussion on this item. They would like to discuss what is needed along with the current cost for this project. Plans may change slightly for this project.
8. Public Works Projects
 - a. Arthur Road Stormwater-This is an ongoing long-term project.
 - b. Gretna Road-The Townships permit was approved. This project will be the next work performed after the Pickleball Shade Structure and Benches.
9. Ordinance Amendments
 - a. Burning-Robert Fetty submitted a draft Ordinance to the Board. He felt the Ordinance could be updated. HE has asked the Board for their input.
 - b. 2021 International Fire Code
10. McBurney Stormwater Grant- Canonsburg-The Township is working on this item with Canonsburg.

VII. Regular Meeting Prep

1. School Bus Stop Request Hickory Ridge-The Township received a request by Chartiers Houston School District to install a School Bus Sign. He Township will submit the request to PennDOT for Approval.
2. Stop Sign Review Request: Regent and 4th- The Township has received a few requests for Stop Signs at Regent and 4th. The board discussed this item. 3 corners of

this intersection are Houston Boro, not Chartiers Township. The Township would like to speak to the Police about this intersection. If approved, the Township will only be able to install one Stop Sign on their portion of the intersection.

3. Dirt and Gravel Road Grant- Seik Road-The board discussed the Grant. Unfortunately, more info is needed for Seik Road before the Township can apply for this Grant for this Roadway.

The Township suggested we apply for Saratoga Drive for the Dirt and Gravel Grant. They believe we have a good chance of receiving this, Grant. The Board approves Jen submitting the paperwork for Saratoga Drive.

4. Nikolopoulos Small Flow Treatment Plant-This item will be on the next meeting agenda.
5. Building and Code Software-Scott and Jodi discussed this new software. The annual fee would be \$6,500 per year. The Township will also receive two tablets. This software can be used for the Building and Code Enforcement Department. The board is ready to approve this item at the next meeting.
6. Amended R-2-2026, Fee Schedule-The draft is in the boards packet for review.
 - a. Building Permit Fees
 - b. Director of Engineering and Planning Fee
7. Urban County Qualification-Chartiers Township would like to continue participating in the Urban County Program through Washington County. This program helps provide needed and meaningful community improvement projects throughout Washington County.

VIII. Action Items *(If any)*

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the financial security release for the Columbia Gas Road Opening Permits that have completed restoration, specifically:
 - Bond No. 108378914 in the amount of \$51,752.83 for Hart Street;
 - Bond No. 108323242 in the amount of \$2,575.00 for Paxton Farm Road;
 - Bond No. 108357559 in the amount of \$1,000.00 for 332 Arthur Road;
 - Bond No. 108275828 in the amount of \$488,301.06 for the 2025 project on McGovern Road, Parker, Roth and Allison Avenue, conditional upon receipt of maintenance security;and retain Bond No. 108439843 in the amount of \$150,000.00 as a blanket financial security for road opening permits as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to amend Chapter 325 of the Chartiers Township Code of Ordinances, Vehicles and Traffic, and establish a 25MPH Speed Limit on Birch Drive and Spruce Lane and authorize the erection of speed limit signs and adopt Ordinance No. 422, accordingly. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to amend 325 of the Chartiers Township Code of Ordinances, Vehicles and Traffic, and establish the intersection of Spruce Lane at Paxton Road as a Stop Intersection and adopt Ordinance No. 423 accordingly. All Supervisors voted yes. The motion carried 3-0.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Christopher Bioni for the fulltime position as a Patrolman in the Chartiers Township Police Department and enter into a Memorandum of Understanding with Chartiers Township Police Wage and Policy Unit to waive the probationary period. All Supervisors voted yes. The motion carried 3-0.

5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Noah Miller as a temporary summer laborer in the Chartiers Township Public Works Department, conditional upon pre-employment Drug Screening as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.

6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make offer of employment to Cooper Mitrik as a temporary summer laborer in the Chartiers Township Public Works Department, conditional upon pre-employment Drug Screening as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.

7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Act 98 Fire Escrow: \$17,528.03; Eng. Rev Escrow: \$34,201.44; Act 13 Impact Fee Fund: \$3,149.49; Capital Reserve Fund: \$100.69; Comm. Center Fund: \$13,923.40; Comm. Center Fund: \$335.83; Payroll Fund: \$102.16; Local Services Tax Fund: \$3,153.63; Rev. Gaming Fund: \$5,185.86; Sewer Fund: \$861.00; General Fund: \$43,705.02; General Fund: \$761.44; Fire Tax Fund: \$17,165.12; General Fund: \$10,354.48

Online Bills \$2,665.25

All Supervisors voted yes. The motion carried 3-0.

IX. Other Matters Before the Board-Discussion took place about putting flags up for the 250th Anniversary. The board has decided they would like to have Public Works install flags along Pike Street. This will be on The Boards next meeting agenda.

X. Public Comment: There was no Public Comment. The Board would like Public Works to clean the stone and sign at the Community Center Entrance. Ed will put this on his list.

XI. ADJOURN:

Time: 6:19 pm

Secretary, Frank Wise Jr.

Recording Secretary, Jamie Rozzo